

PURCHASE OFFER WORKSHEET

Date: _____

To: Fernando Lara

From: _____

Re: _____

PLEASE PREPARE A VACANT LAND PURCHASE AGREEMENT WITH THE FOLLOWING GENERAL TERMS:

1. Purchaser(s): _____

2. Seller: Current owner of the Property: Owner of record

3. Property description: _____

4. Purchase Offer Amount: \$ _____.

Initial Deposit: \$ _____ (Customarily 3-5%)

Balance: Cash: \$ _____.

New first mortgage: \$ _____.

5. Close of Escrow shall occur _____ **days after acceptance.**

6. All Inspections/investigations are to be completed within _____ calendar days of acceptance of offer, including review and approval of the documentation concerning the property, and Completion of satisfactory physical and environmental inspections of the Property, and Completion of satisfactory due diligence search and examinations, and Satisfactory review of the title of the Property.

7. Each party shall pay customary escrow and title fees. Other: _____

8. Seller shall pay for city & county transfer tax (customary). Other: _____

9. Additional terms/contingencies: _____

Buyer contact information:

Name: _____

Address: _____

Phone: () _____ **Email:** _____

Please include the following documents with this worksheet:

-Proof of funds (bank statement, letter from lender...etc.)

-Corporation/LLC documents (if applicable)